

# CPES JOB OPENING LIST - Bisbee Office

Tuesday, January 25, 2012

Employment & Training Center

Website: [www.cpes.com](http://www.cpes.com)

**954 Hwy 92 Bisbee, AZ 85603 Phone: (520) 432-5453 Hours: Mon-Fri 8a.m.-5p.m.**

SITE NAME & GENERAL LOCATION:	LOCATION:	A.D.	POSTING DATE:	CLOSING DATE:	SPECIFIC JOB REQUIREMENT & SITE NEEDS:	CURRENT SHIFT HOURS OPEN AT SITE:	HRS PER WK:
<b><u>DIRECT SUPPORT PROVIDER OPENINGS</u></b>							
<p>Must be 21 years of age or older if driving is required w/ a valid AZ driver's license. Must be able to climb stairs and lift a minimum of 50 pounds. Must be able to pass for a DPS fingerprint clearance card and possess standard computer skills. Looking for a creative, self-initiating, high energy team player w/ good communication and writing skills as well as good interpersonal skills who works well w/o supervision to work w/ individuals w/ varying degrees of disabilities and behavioral issues in a residential setting. Strong work ethic and the ability to multi task required. Ability to read, write and communicate English clearly is a must. - <i>See job description for additional details.</i></p>							
<b>Casa San Pedro</b>	Sierra Vista	Becker	9/23/2011	Open Until Interviewing process begins	Must meet all DSP and driving requirements. Seeking caring and creative person to work with individuals with developmental disabilities.	Various days/hours.	TBD
<b>New Beginnings</b>	Sierra Vista	Becker	10/19/2011	Open Until Interviewing process begins	Must meet all DSP and driving requirements. Seeking caring and creative person to work with individuals with developmental disabilities.	Various days/hours.	TBD
<b>New Beginnings</b>	Sierra Vista	Becker	12/19/2011	Open Until Interviewing process begins	Must meet all DSP and driving requirements. Seeking caring and creative person to work with individuals with developmental disabilities.	Various days/hours.	TBD
<b>The Hobbit</b>	Douglas	Becker	01/05/2012	Open Until Interviewing process begins	Must meet all DSP and driving requirements. Seeking caring and creative person to work with individuals with developmental disabilities.	Various days/hours.	TBD
<b>601</b>	Sierra Vista	Becker	1/25/2012	Open Until Interviewing process begins	Must meet all DSP and driving requirements. Seeking caring and creative person to work with individuals with developmental disabilities.	Various days/hours.	TBD
<b><u>LEAD SUPPORT PROVIDER OPENINGS</u></b>							
<p>Looking for a dynamic team leader to take on the role and responsibilities of supervisor when the supervisor is not present. 6+ months experience preferred but not required unless otherwise noted. Must be available to carry and answer emergency cell phone as needed. Must be 21 years of age or older as driving is required and must possess a valid AZ driver's license. Must be able to climb stairs and lift a minimum of 50 pounds. Must be able to pass for a DPS fingerprint clearance card and possess standard computer skills. Looking for a creative, self-initiating.</p>							
<b>Casa Lindas</b>	Willcox	Becker	12/12/2011	Open Until Interviewing process begins	Must meet all LSP and driving requirements. Seeking caring and creative person to work with individuals with developmental disabilities.	Various days/hours.	TBD
<b><u>SUPPORT SUPERVISOR</u></b>							
<p>See LSP job requirements above. In addition, high school diploma or GED plus two (2) years experience in human services field; two (2) yrs. previous supervisory experience, ability to write Behavioral Treatment Plans &amp; knowledge of DDD monitoring regulations. (Any combination of training and experience that demonstrates the necessary skills may be substituted for the aforementioned experience.) - See job description for additional details.</p>							
<b><u>Foster Care Specialist</u></b>							
<p>High School diploma or GED plus two (2) years experience in human services field; two (2) yrs. previous supervisory experience, ability to write Behavioral Treatment Plans &amp; knowledge of DDD monitoring regulations. (Any combination of training and experience that demonstrates the necessary skills may be substituted for the aforementioned experience.) - See job description for additional details.</p>							
<b><u>Service Coordinator</u></b>							
<p>Completion of an Associate of Arts Degree or equivalent three (3) years of experience working in the human service field with developmentally disabled/seriously mentally ill population is required. Prefer Bachelor's degree in a behavioral health field from an accredited college; or a bachelor's degree in any field plus one (1) year experience in behavioral health. - <i>See job description for additional details.</i></p>							
<b>Miscellaneous and Other Administrative positions.</b>							